

CONTRACT REVIEW CHECKLIST

Consistency with Law and School Board Policy:

	Comments
Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

Contract Terms:

	Comments
Term (Duration of Contract)	N/A
Termination Clause	N/A
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses.
Regulatory issues	N/A
Confidentiality Provision	N/A
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	FLORIDA LAW & PB COUNTY VENUE

Business Principles:

	Comments
Sound Business Principles	YES
Reasonableness of Fees	Please refer to page _____
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to page <u> 1 </u> _____.

Other Issues:

	Comments
Conflict of Interest Disclosures	Included in Back up
Non-Negotiable Issues	NONE
Miscellaneous Issues	NONE
Appropriate Departmental Sign-off	YES

Special Considerations: The contract is contingent upon the seller obtaining a deed from a dissolved Delaware corporation and a second deed from another dissolved corporation for a 0.01 acre portion of the property. In the event that the second deed cannot be obtained, the School Board will only get a quitclaim deed with no adjustment to the purchase price. Because of the low purchase price, the seller is not willing to give any type of warranty as to the condition of the property.

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES NO

[Signature] 7/19/05
By: Attorney (Name and Date)